

CCTO Spanish-Language Capabilities CCTO Contact Tracing Tool - User Help Guide

"Primary			
Language" Dropdown	Date of Birth (DOB)	1/1/2000	
	Preferred Method of Contact	Text Message	
	Primary language	Spanish	
	Other Preferred Language		

Example: A response to "Do you have a primary care provider?" as it appears in the Spanish assessment and as it appears for review in the CCTO Tool.

¿Tiene un proveedor de atención primaria?				
○ No ● S	i			
	Do you have a primary care provider?	Yes		

For Tracers: How to Change a Contact's Preferred Language

When entering or editing a contact, **you are now able to change a contact's preferred language to Spanish** by visiting the "Primary Language" dropdown under "Basic Info" and selecting "Spanish." If a contact's preferred language is neither English nor Spanish, select "Other" in "Primary Language" and type the name of the language in "Other Preferred Language."

Changing a contact's preferred language to Spanish will dispatch all digital outreach and assessments in Spanish. All multiple-choice responses will still be shown to you in their English equivalent forms within the CCTO Tool.

For Contacts: Spanish-Language Interface

Contacts whose primary language is toggled to Spanish will receive digital outreach in Spanish via text or e-mail. Assessments sent to these contacts will also appear in Spanish by default.

Contacts may change the language of assessments using the box at the top right of the assessment screen. If a contact switches to Spanish, preferred language is set to Spanish, and further assessments will appear in Spanish. Tracers can return the preferred language to English if the change was made in error.

Please note that the public-facing <u>Contact Tracing FAQs</u> as well as the <u>Contact Tracing and Case Investigation</u> <u>Scripts</u> (#7, 8 under *Contact Tracing and Movement and Monitoring*) are now also available in Spanish.



Daily Assessment in Spanish with Language Dropdown Menu

8 NCDHHS	Home Q Español -
¿Presenta alguno de los siguientes síntomas? (Se	eleccione todas las opciones que correspondan)
Sudores	Tos
Escalofríos	Dolor estomacal y/o calambres
Dolor de cabeza	🗆 Vómitos
Dolores musculares	Pérdida del olfato o del gusto
🗆 Dolor de garganta	Diarrea
Fiebre	Falta de aire/dificultad para respirar
La temperatura más alta en las últimas 24 horas	